

# Planning Board Meeting Minutes

**Date:** March 27, 2019

**Time:** 7:40pm

**Present:**

|   |              |   |                      |
|---|--------------|---|----------------------|
|   | J. Hargraves | x | A. Pease             |
| x | J. Lindquist | x | T. Foster            |
| x | T. Cantor    |   | W. Stacy (associate) |

## Also Attending:

- Mike Spengler
- Stephen Phaneuf

*Jim's cruising!*

## Meeting Opened at 7:40pm

### Unanticipated Approval Not Required:

- None

### Meeting Minutes:

- Alan moved to approve the minutes from March 13, 2019. Tricia seconded.
- All were in favor; none opposed.

### 7:45 Hearing, zoning amendment definition #39, Marijuana Establishment

- Added the word license to make it clear that without a license no establishment is allowed. Also added "and/or" to make it clear that you could do one or all in the definition of the "marijuana establishment"
- Open for discussion; no questions.
- Tricia moved to close the hearing (8:13); Alan seconded; all were in favor; none opposed

### 8:00 Hearing, zoning amendment definition, amending section 7.2.12.1

- Changes were to remove the word "site" or "sites" from the overall definition, replacing it with "marijuana establishment"
- Open for discussion; no questions.
- Tricia moved to close the hearing (8:14); Alan seconded; all were in favor; none opposed

### 8:15 Hearing, zoning amendment definition, amending section 8.2.5

- Clarify that an establishment could have several licenses with a maximum of one marijuana establishment in the industrial zoning district
- Open for discussion; no questions.
- Tricia moved to close the hearing (8:31 ); Alan seconded; all were in favor; none opposed

#### **Summary of Articles:**

- An overview and reports of the articles presented tonight will need to be created to be read at the town meeting
- **Action items:**
  - Jeanie/Alan to craft the report on the marijuana establishment definition as well as the introduction/summary
  - Tricia to craft the report on 7.2.12.1 and send sample to Terri
  - Terri to draft the report on 8.2.5

#### **Natural Resource Protection Zoning:**

- Plan to schedule Heidi Ricci from Mass Audubon to come in to discuss the Natural Resource Protection Zoning; Laura will also be called on to present
- Alan to coordinate the schedule

#### **Rules and Regulations and Checklists**

- Tricia pulled together summaries and checklists to support onboarding members (Tricia and myself); the checklists covered areas including ANR requirements, public body meeting minutes and notices, Subdivision applications, and amending zoning bylaw activities.
- Checklist pulled together from various sources including Ashby and state bylaws.
- **Action item:** Veteran members of the board to review these checklists for accuracy
- Tricia to continue pulling together documentation for:
  - Special permits
  - Site Plan Review/Building plans (the Planning Board involvement regarding zoning)

#### **Summary of OSRP Actions**

- Review the activities for 2018 and 2019 so that we can start to coordinate activities and complete action items.

**Meeting adjourned at 9:35pm.**

Submitted by Terri Cantor