

Ashby Conservation Commission

Minutes for the Meeting of December 20, 2017

The meeting was opened at 7:30pm with Tim Bauman, Bob Leary, Roberta Flashman and Cathy Kristofferson in attendance.

The minutes of the meeting of December 6, 2017 were reviewed and accepted unanimously with one spelling correction.

Treasurer's Report: \$2.73 expended for printing Forest Legacy pictures to add to baseline documents of the Mickola, Moulton, and Packard properties. An invoice for \$50 was submitted for the printing of the Invitation to the first Open Space Meeting that will be included in the town wide mailing of the Street Listing request for information.

Correspondence:

12-09-2017	emails from John Hourihan regarding erosion controls at 0 Deer Bay Rd
12-09-2017	In the cubby, RDA for South Road.
12-12-2017	email from Town Clerk regarding Public Record Request for 365 Whitney Road
12-14-2017	emails with Heidi Messing re: septic replacement at 4H Camp
12-18-2017	In the cubby, Copy of a Cease and Desist order from the Town Building Inspector for West Road (Sikkila) concerning earth removal (dated 12-13-2017). The abutter had emailed notice of trucks using the driveway on 12/19/17 and 12/20/17
12-18-2017	Mail from Hancock Assoc. Revised plans for resubmission of NOI for Old Northfield Rd. DEP#93-370. Roberta and Cathy took copies to review and color.

Old Business:

- 600 Main St. wetland impacts, follow up. Bob will write a second letter to the owner.
- Flint Rd / Brownell - unpermitted construction on wetland edge. Tim will call to follow up on the status of the property.
- Discuss wetland replication area of Lodestar project. This is best left until spring.
- Pre-construction meeting special conditions continue to be ignored, needs further action. Cathy added columns to the shared spreadsheet with the status of projects. One column for pre-construction site visit completed and one for COC issued.
- Unified permitting process, including tracking project until complete. This project will start in January.
- Hourihan project. The Commission cannot find that a DEP# has been issued and so, cannot issue the OOC. Roberta will contact DEP to find out what has happened. She will also contact Mr. Hourihan to make sure that he has sent the documents and checks.
- Cathy has concluded the Forest Legacy monitoring of all 3 properties within the program. Roberta and Bob assisted her with the monitoring.

New Business:

- Mark Moscinski, builder for the Mike Bussell project, appeared to obtain a signature on the plans for the BOH. Tim signed the plans with notes for how to manage the project.
- Discuss monitoring walk of South Rd Fields and possible suggestions for improvement. Need a plan from which to mark the exact borders of the properties so that the Land Trust can put up their markers around the border. Also discussion of making the bounds of the property more accessible by cutting back the multiflora and bittersweet.

- Open Space Plan rewrite - 1st meeting scheduled for January 18, 2018
- RDA for South Rd property owned by J. Flinkstrom. Cathy forwarded plans to Tom Peragallo so that he might conduct the determination. Tom will send a quote for the work. This is all weather dependent, and so, the applicant has consented to a delay in a Determination of Applicability to wait for bare ground.
- Public Records Request for Whitney Rd. Tim had documents that the Commission received from Broadmerkle: a plan and copy of court case decisions. These were combined with the Boadmerkle/Whitney Rd files that the Commission had in their file cabinets. These were put in the Town Clerk's mail slot. Cathy will send a link to the Google Drive folder where she and Roberta placed all the minutes and emails that they were able to find with information about the properties. Bob reviewed old minutes from our files (non-digital) and found nothing relating to Whitney Rd. So far we have accumulated around 10hrs of work between all the Commissioners. Cathy will write a letter to the Town Administrator and the Town Clerk with her concerns about the management of this Public Request and the town's less than coordinated response.

Hearings: None

Hearings scheduled:

1/3/2018 8:00 - continued hearing for 2 lots on Fitchburg State Road by Hancock Associates

Site Visits

12-16-17: 854 South Road Tight Tank installation, John Anderson, contractor, Roberta and Tim. The contractor was going to leave for Florida on Dec 20th. Instructions given to the contractor on how to ensure that the work was left in a stable state if the work was not complete.

12-18-17: Request for sign-off on septic plan by NJZ LLC (James Passios) for Lot 7 Heywood Rd. (Map 4, Lots 30.14) Roberta and Tim. The plans show that the house and septic system would be away from any wetlands. Tim signed the plans. Tim will contact Mr. Passios to tell him that other plans will require new NOI's as they were issued in 2004.

Site Visits Needed:

End of Deer Bay Road

Trees planted at Mulford's , 71 Russell Hill Road

Hourihan project at 99 Deer Bay Rd

The meeting was adjourned at 8:50pm.

Respectfully submitted,

Roberta Flashman