

**Town of Ashby**  
**Office of the Board of Assessors**  
**Minutes for the Meeting on September 7, 2011**

**Place of Meeting:** Town Hall

**Time of Meeting:** 7:30 P.M.

<b>Members Present:</b> <input checked="" type="checkbox"/> <b>Oliver Mutch</b>	<b>Chairman</b>
<input checked="" type="checkbox"/> <b>Melissa Coyle</b>	<b>Member</b>
<input checked="" type="checkbox"/> <b>Charles Perna</b>	<b>Member</b>
<input checked="" type="checkbox"/> <b>Harald Scheid</b>	<b>Regional Assessor</b>
<input type="checkbox"/> <b>Linda Couture</b>	<b>Associate Assessor</b>
<input checked="" type="checkbox"/> <b>Lois Raymond</b>	<b>Administrative Assistant</b>

1. Read and approve minutes of the August 3<sup>rd</sup>, 2011 meeting  
*Minutes were read and approved*
2. Review current budget balances
  - a. To –Date  
*All budget lines seem appropriate for the anticipated expenses*
3. Board review and Approval of **MVE** Warrants and Abatements  
Documents to approve and sign:
  - a. MVE Abatement(s) – **August 01 - *Approved and Signed***
  - b. Motor Vehicle Warrant(s) – **None**
4. Board review and Approval of **Real Estate** Warrants, Abatements, Exemptions, Etc...  
Documents to approve and sign:
  - a. Real Estate Abatement(s) – **None**
  - b. Real Estate Warrant(s) – **Supplemental-** 012/004.0-0030-0001.0  
- *Approved and Signed*  
Discussions: – **Revised** - 012/005.0-0088-0000.0  
*Omitted and Revised Bills must be warranted no later than June 20<sup>th</sup> of the taxable year or 90 days after the final tax bill, we have missed our opportunity to collect revised taxes from FY11.*
  - c. Real Estate Exemption(s) – **None**
  - d. Chapter Application – **South Road 012.0-0068-0003.0 - *Approved and Signed***
  - e. New Forestry Plan – **Case No. 012-463 Woodside Realty Trust**  
- *Approved and Signed*  
– **Case No. 012-9167 Reggio Michael & Anne**  
- *Approved and Signed*  
*A copy of the signed records will be forwarded to the Owner and the State*
5. Board review and Approval of **Personal Property** Abatements  
Documents to approve and sign:
  - a. Personal Property Abatement(s) – **None**Discussions:
  - **New Cingular Wireless Settlement – to file**
  - **Amended Forms of List for AT&T Mobility – file for LA10 value change**
  - **SPRINT ATB Document – to file**
6. Board review and Approval of **Payables**  
Documents to approve and sign:  
Payables – **FY 2011 Cartographics - *Approved and Signed***  
– **Lois Raymond stamps - *Approved and Signed***  
Discussions:

– **FY 2012 Community Software Consortium**

Called Linda Bradley and she is bringing this request to the next Board Meeting. She will let me know their decision. *Still waiting to hear*

7. Regional Assessor Update

**a. Classification Workshop**

Lois and Melissa have completed

*Charles finished the on-line class and we printed off the documents. Lois will submit to get certificate.*

**b. Other Updates**

8. General Discussion

**a. Statutory Exemptions**

**i. Income and Asset limits**

*May want to revisit in the winter/spring*

*Changes would have to be voted at Town Meeting*

**ii. Rules if in a Nursing Home**

*Still owns property and that is their legal mailing address then OK to grant exemption*

**b. Abatement Info on CAMA Panel**

Do we maintain it? *Redundant with VAO information not necessary*

**c. Class 101 – ongoing**

**d. Misc Communications**

**i. Public Disclosure of Property Values Document**

*Need direction from RRG of what to publish and how this process works*

**ii. Small Commercial Properties**

*Ashby does not offer preferential tax treatment to these businesses*

**iii. ESRI – GIS Class**

**e. Other?**

**f. Next Meeting – October August 5<sup>th</sup>, 2011 - 7:30 PM**

9. Adjournment *Adjourned at 8:15 PM*

*Respectfully submitted,*

**Lois Raymond**

Administrative Assistant - For the Board of Assessors

Signed this 5<sup>th</sup> day of October, 2011

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