

Town of Ashby
Office of the Board of Assessors
Minutes for the Meeting on October 5, 2011

Place of Meeting: Town Hall

Time of Meeting: 7:30 P.M.

Members Present:	<input checked="" type="checkbox"/> Oliver Mutch	Chairman
	<input type="checkbox"/> Melissa Coyle	Member
	<input checked="" type="checkbox"/> Charles Perna	Member
	<input checked="" type="checkbox"/> Harald Scheid	Regional Assessor
	<input type="checkbox"/> Linda Couture	Associate Assessor
	<input checked="" type="checkbox"/> Lois Raymond	Administrative Assistant

1. Read and approve minutes of the September 7th, 2011 meeting
Minutes were read and approved
2. Review current budget balances
 - a. To –Date
All budget lines seem appropriate for the anticipated expenses
3. Board review and Approval of **MVE** Warrants and Abatements
Documents to approve and sign:
 - a. MVE Abatement(s) – **September 01 & - *Approved and Signed***
September 02 - *Approved and Signed*
 - b. Motor Vehicle Warrant(s) – ***MVE Commitment 2011 05 - Approved and Signed***
4. Board review and Approval of **Real Estate** Warrants, Abatements, Exemptions, Etc...
Documents to approve and sign:
 - a. Real Estate Abatement(s) – **None**
 - b. Real Estate Warrant(s) – **None**
 - c. Real Estate Exemption(s) – **None**
 - d. Chapter Application – **Hardy Road 001.0-0005-0003.0 & 001.0-0005-0006.0**
- Approved and Signed
– Foster Road 006.0-0039-0002.0 Barn? &
006.0-0040-0000.0 &
006.0-0041-0000.0 - *Approved and Signed*
Having the barn on the property is OK
 - e. Renewal of Forest Management Plan – **Case No. 012-5670 Perkins, Martha B**
Piper Road 008.0-0063-000.0
- Approved and Signed
A copy of the signed record will be forwarded to the Owner and the State
 - f. Chapter release – **County Road 011.0-0116-0000.0**
 - i. CAMA changes made
 - ii. Lien release –
- do I get a check from the home owner?
- timing? *Release lien in 5 years FY2016*
5. Board review and Approval of **Personal Property** Abatements
Documents to approve and sign:
 - a. Personal Property Abatement(s) – **None**

Discussions:

PP Depreciation? *Harald or Justine will look into*

PP Forms of Lists

-Poor response

-Should we discuss an RRG review?

-Inconsistent 'charges' in lieu of FOL in the past
Marked all accounts < \$1,000 Value Exempt (Article 8 at Town Meeting)
There is an Audit every 9 years
This is such minimal revenue it doesn't warrant too much effort

6. Board review and Approval of **Payables**

Documents to approve and sign:

Payables – **MAAO** - *Approved and Signed*

Discussions:

– **FY 2012 Community Software Consortium** – *STILL PENDING*

Called Linda Bradley and explained we only have \$1,800 in the budget,
They billed us for \$1,900, she is bringing this request to the next Board
Meeting. She will let me know their decision.

Emailed Linda again on 10/17/2011

7. Regional Assessor Update

a. **Classification Workshop**

Chuck has completed

b. **Jewett Hill Property?**

Should the lawyer and Dennis get connected?

Harald has emailed Atty Campabasso several times...

Not much more we can do

c. **Public Disclosure of Property Values Document**

Louise sent Template

Timing? Papers?

Harald / Linda will notify the office when this needs to be done

d. Other Updates

Harald reported that the recertification process is moving slowly because the state is so busy. This will likely take another 2-3 weeks before they are focusing on Ashby.

8. General Discussion

a. Auditors List

October 17th – 21st

b. 'Corey' Application for Abutters lists that Louise showed me?

This will come with the resync of Maps and GIS data that Harald has been talking to Cartographics about

c. Class 101 – in Westford Tuesdays 4-7 PM

Must register by today

Will continue to keep an eye out for classes we could make it to

d. **State Ethics Law on-line summary**

e. Misc Communications

f. Other?

g. **Next Meeting – November 2nd, 2011 - 7:30 PM**

9. Adjournment *Adjourned at 8:15 PM*

Respectfully submitted,

Lois Raymond

Administrative Assistant - For the Board of Assessors

Signed this 2nd day of November, 2011
