

**Town of Ashby**  
**Office of the Board of Assessors**  
**Minutes for the Meeting on December 7, 2011**

**Place of Meeting:** Town Hall

**Time of Meeting:** 7:30 P.M.

<b>Members Present:</b>	<input checked="" type="checkbox"/> Oliver Mutch	<b>Chairman</b>
	<input checked="" type="checkbox"/> Melissa Coyle	<b>Member</b>
	<input checked="" type="checkbox"/> Charles Perna	<b>Member</b>
	<input type="checkbox"/> Harald Scheid	<b>Regional Assessor</b>
	<input checked="" type="checkbox"/> Linda Couture	<b>Associate Assessor</b>
	<input checked="" type="checkbox"/> Lois Raymond	<b>Administrative Assistant</b>

1. Read and approve minutes of the November 2<sup>nd</sup>, 2011 meeting  
*Minutes were read and approved*
2. Review current budget balances
  - a. To –Date  
*All budget lines seem appropriate for the anticipated expenses*
3. Board review and Approval of **MVE** Warrants and Abatements  
Documents to approve and sign:
  - a. MVE Abatement(s) – **November 01** - *Approved and Signed*  
– **November 02** - *Approved and Signed*
  - b. Motor Vehicle Warrant(s) – **MVE Commitment 2011 06** - *Approved and Signed*  
– **MVE Commitment 2000 98** - *Approved and Signed*  
– **MVE Commitment 2000 99** - *Approved and Signed*
4. Board review and Approval of **Real Estate** Warrants, Abatements, Exemptions, Etc...  
Documents to approve and sign:
  - a. Real Estate Abatement(s) – **None**
  - b. Real Estate Warrant(s) – **None**
  - c. Real Estate Exemption(s) – **Statutory Exemptions** - *Approved and Signed*  
– **TWP Exemptions note in January Tax Bills**  
*Actual exemptions will be processed in January*
  - d. Chapter Application(s) – **Callahan to Hargraves** - *Approved and Signed*
  - e. Renewal of Forest Management Plan(s) – **None**
5. Board review and Approval of **Personal Property** Abatements  
Documents to approve and sign:
  - a. Personal Property Abatement(s) – **None**
6. Board review and Approval of **Payables**  
Documents to approve and sign:  
Contracts – **None**  
Payables – **Sentinel & Enterprise** - *Approved and Signed*  
– **Lois Raymond stamps** - *Approved and Signed*  
Discussions:
  - **FY 2012 Community Software Consortium** – *Still PENDING*  
Called Linda Bradley and explained we only have \$1,800 in the budget, They billed us for \$1,900, she is bringing this request to the next Board Meeting. She will let me know their decision.

7. Regional Assessor Update
  - a. **Public Disclosure of Property Values Document**  
Preliminary Certification granted on November 17<sup>th</sup>  
Published disclosure on November 21<sup>st</sup> in the Sentinel
  - b. Other Updates
  
8. General Discussion
  - a. FY13 Budget Draft  
[Reviewed and supported by the board](#)
  - b. Class 101 – ongoing  
Letter to DOR
  - c. Conservation Restrictions  
Do we record or keep track of them anywhere?  
[Not at this time](#)
  - d. Misc Communications
  - e. Other?
  - f. **Next Meeting – January 4<sup>th</sup>, 2011 - 7:30 PM**
  
9. Adjournment [Adjourned at 8:10 PM](#)

*Respectfully submitted,*

**Lois Raymond**

Administrative Assistant - For the Board of Assessors

Signed this 4<sup>th</sup> day of January, 2012

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