

Town of Ashby
Office of the Board of Assessors
Minutes for the Meeting on August 3, 2011

Place of Meeting: Town Hall

Time of Meeting: 7:30 P.M.

Members Present:	<input checked="" type="checkbox"/> Oliver Mutch	Chairman
	<input checked="" type="checkbox"/> Melissa Coyle	Member
	<input checked="" type="checkbox"/> Charles Perna	Member
	<input checked="" type="checkbox"/> Harald Scheid	Regional Assessor
	<input type="checkbox"/> Linda Couture	Associate Assessor
	<input checked="" type="checkbox"/> Lois Raymond	Administrative Assistant

1. Read and approve minutes of the July 6th, 2011 meeting
Minutes were read and approved
2. Review current budget balances
 - a. To –Date
All 2011 and 2012 budget lines seem appropriate for the anticipated expenses
3. Board review and Approval of **MVE** Warrants and Abatements
Documents to approve and sign:
 - a. MVE Abatement(s) – **July 01** - *Approved and Signed*
 - b. Motor Vehicle Warrant(s) – **MVE Commitment 2011 04** - *Approved and Signed*
– **MVE Commitment 2010 10** - *Approved and Signed*
4. Board review and Approval of **Real Estate** Warrants, Abatements, Exemptions, Etc...
Documents to approve and sign:
 - a. Real Estate Abatement(s) – **None**
 - b. Real Estate Warrant(s) – **None**
 - c. Real Estate Exemption(s) – **None**
 - d. State Real Estate Forms – **None**
 - e. **Real estate Memo to adjust Preliminary Taxes**
Did not adjust for property in Chapter
FYI for the Board to understand we adjusted the preliminary taxes for a property that had recently been put into Chapter 61.
5. Board review and Approval of **Personal Property** Abatements
Documents to approve and sign:
 - a. Personal Property Abatement(s) – **July 01** - *Approved and Signed*Discussions:
 - **New Cingular Wireless Settlement**
*Appellate Tax Board Appeal setting depreciation schedules
The benefit and/or detriment is negligible for Ashby
Chairman signed the settlement proposal and it was faxed*
6. Board review and Approval of **Payables**
Documents to approve and sign:
Payables – **None**
Discussions:
 - **FY 2012 Community Software Consortium**
*This bill is \$100 higher than our budget. The board suggested contacting the Community Software Consortium to see if they will settle for our budgeted amount.
I have contacted them and am waiting for their next board meeting to get their decision.*

– FY 2011 Cartographics

Original invoice was received for \$1,200. Our budgeted and negotiated amount was \$500 for FY2011. I emailed Franco at Cartographics and referenced his letter to Harald in November of 2010 agreeing to accept the \$500 that was budgeted. I have subsequently received a corrected invoice for \$500 on August 12, 2011.

7. Regional Assessor Update

Harald noted that MASS GIS has a program that is funded by the utilities that is designed to resync the text map layers to the electronic images. He has indicated that Ashby is a priority for this program. We would likely need to get \$3,000-\$5,000 to Cartographics for this work.

a. Classification Workshop

We need at least one more Assessor to be certified and take this Classification Workshop on-line. Melissa and Chuck noted they would try to get it done by the next meeting.

8. General Discussion

a. Class 101 – ongoing

b. Building Permit across 2 lots

Need to combine these lots and add to our Map changes for 2012

We would also need to record this change into a spreadsheet to track any changes in valuations since we are in the middle of our recertification.

c. Misc Communications

d. Other

e. **Next Meeting – September 7th, 2011 - 7:30 PM**

9. Adjournment *Adjourned at 8:10*

Respectfully submitted,

Lois Raymond

Administrative Assistant - For the Board of Assessors

Signed this 7th day of September, 2011
