

**Town of Ashby**  
**Office of the Board of Assessors**  
**Minutes for the Meeting on April 6, 2011**

**Place of Meeting:** Town Hall

**Time of Meeting:** 6:00 P.M.

<b>Members Present:</b> <input checked="" type="checkbox"/> Oliver Mutch	<b>Chairman</b>
<input type="checkbox"/> Doug Cudmore	<b>Member</b>
<input checked="" type="checkbox"/> John Vogt	<b>Member</b>
<input checked="" type="checkbox"/> Harald Scheid	<b>Regional Assessor</b>
<input type="checkbox"/> Linda Couture	<b>Associate Assessor</b>
<input checked="" type="checkbox"/> Lois Raymond	<b>Administrative Assistant</b>

1. Read and approved minutes of the March 2<sup>nd</sup>, 2011 meeting  
*Minutes were read and approved*
2. Review current budget balances
  - a. To –Date  
*All budget lines seem appropriate for the anticipated expenses*
3. Board review and Approval of Warrants, MVE Abatements and Payables Documents to approve and sign:
  - a. MVE Abatement(s) – **March 01 - *Approved and Signed***  
**March 02 - *Approved and Signed***  
**March 03 - *Approved and Signed***
  - b. Motor Vehicle Warrant(s) – **None**
  - c. Payables – **Lois Raymond – Stamps - *Approved and Signed***
4. Final Real Estate / Personal Property Abatements Documents to approve and sign:
  - a. Personal Property Abatement(s) – **None**
  - b. Real Estate Abatement(s) – **March 01 - *Approved and Signed***
  - c. Real Estate Exemption(s) – **One - *Approved and Signed***
  - d. Real Estate Warrant(s) – **None**
5. Reimbursable State Owned Land  
Review with RRG  
Cherry Sheet PILOT to be signed - *Approved and Signed*
6. Regional Assessor Update  
*Certification / revaluation year*  
*There will be 30 – 40 Reports generated for verification and approvals*
7. General Discussion
  - a. Class 101 available in Natick  
*Lois has withdrawn*
  - b. Open Assessor's Positions  
*Melissa Coyle has taken out papers for 3 year assessors position*  
*Chuck Perna is running as write-in for 2 years*  
*Need to discuss when meetings could be held*
  - c. MAOO Ballots
  - d. Budget  
*2012 - Approved*

- e. Automatically adjust tax bills as a result of status changes  
Supplementals are prorated  
Taken out of Chapter mid-year should we prorate?  
*This would be difficult to identify and monitor.*  
*We will leave this as the Taxpayer's responsibility to apply for an abatement*
- f. Misc Communications
- g. Other
- h. **Next Meeting – May, 2011**

- 8. Adjournment  
*Adjourned at 6:30*

*Respectfully submitted,*

***Lois Raymond***

Administrative Assistant  
For the Board of Assessors

Signed this 4<sup>th</sup> day of May, 2011

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