

**Town of Ashby**  
**Office of the Board of Assessors**  
**Agenda for the Meeting on October 5, 2011**

**Place of Meeting:** Town Hall

**Time of Meeting:** 7:30 P.M.

<b>Members Present:</b>	_____ <b>Oliver Mutch</b>	<b>Chairman</b>
	_____ <b>Melissa Coyle</b>	<b>Member</b>
	_____ <b>Charles Perna</b>	<b>Member</b>
	_____ <b>Harald Scheid</b>	<b>Regional Assessor</b>
	_____ <b>Linda Couture</b>	<b>Associate Assessor</b>
	_____ <b>Lois Raymond</b>	<b>Administrative Assistant</b>

1. Read and approve minutes of the September 7<sup>th</sup>, 2011 meeting
2. Review current budget balances
  - a. To –Date
3. Board review and Approval of **MVE** Warrants and Abatements  
Documents to approve and sign:
  - a. MVE Abatement(s)
  - b. Motor Vehicle Warrant(s)
4. Board review and Approval of **Real Estate** Warrants, Abatements, Exemptions, Etc...  
Documents to approve and sign:
  - a. Real Estate Abatement(s)
  - b. Real Estate Warrant(s)
  - c. Real Estate Exemption(s)
  - d. Chapter Application(s)
  - e. Renewal of Forest Management Plan
  - f. Chapter release
5. Board review and Approval of **Personal Property** Accounts  
Documents to approve and sign:
  - a. Personal Property Abatement(s)

Discussions:  
PP Forms of Lists
6. Board review and Approval of **Payables**  
Documents to approve and sign:  
Payables  
Discussions:  
– **FY 2012 Community Software Consortium**
7. Regional Assessor Update
  - a. **Classification Workshop**
  - b. Other Updates
8. General Discussion
  - a. Auditors List
  - b. 'Corey' process for Abutters lists that Louise showed me?
  - c. Class 101 – ongoing
  - d. State Ethics Law on-line summary
  - e. Misc Communications / Mail
    - i. Public Disclosure of Property Values Document

- ii. Mail
- f. Other?
- g. **Next Meeting – November 2<sup>nd</sup>, 2011 - 7:30 PM**

9. Adjournment