

# Town of Ashby

## Office of the Board of Assessors

### Agenda for the Meeting on July 14, 2010

Place of Meeting: Town Hall

Time of Meeting: 7:00 P.M.

Members Present:	<input checked="" type="checkbox"/> Oliver Mutch	Chairman
	<input checked="" type="checkbox"/> Doug Cudmore	Member
	<input checked="" type="checkbox"/> John Vogt	Member
	<input checked="" type="checkbox"/> Harald Scheid	Regional Assessor
	<input checked="" type="checkbox"/> Lois Raymond	Administrative Assistant

1. Read and approved minutes of the June 9<sup>th</sup>, 2010 meeting  
*Minutes were read and approved as amended*
2. Review current budget balances  
*All budget lines seem appropriate for the anticipated expenses*
  - a. Final for 2010  
Cartographics Invoice for Map Changes for \$500.00  
*As discussed in our last meeting and signed by John Vogt 6/16/2010*  
Leaves balance of \$0.00 in 2010 Assessor Map Maintenance Line
  - b. New for 2011
3. Board review and Approval of Warrants, MVE Abatements and Payables  
Documents to approve and sign:
  - a. MVE Abatement Batch – **June 02** effective 6/30/2010 – *Approved and Signed*
  - b. MVE Abatement Batch – **July 01** effective 7/14/2010 – *Approved and Signed*
  - c. Motor Vehicle Warrant – Section 5 Dealer/Repair Plates (2010-98) – *Approved and Signed*
  - d. Payables – Reimbursement for 200 \$.42 Stamps – *Approved and Signed*
4. Final Real Estate / Personal Property Abatements  
Documents to approve and sign:
  - a. Personal Property Abatement(s) Batch – **June 2010** - 6/30/2010 – *Approved and Signed*
  - b. Real Estate Exemption(s) Batch – **Senior Work Off** - 7/14/2010 – *Approved and Signed*
5. Review Supplemental Tax properties and letters  
*Board approved the letters and Lois mailed them on 7/15/2010*  
*These letters will be followed by an actual Tax Bill in late August*
6. Appellate Tax Board Filing  
*- A taxpayer has 90 days after a BOA decision to appeal to the Appellate Tax board.*  
*- We will be notified 2 months before a court date*  
*Harald asked Lois to get a statement from the Collector about how the taxes had been paid on this property for FY2010.*
7. 61 - Exemption letters mailed  
32 – Veteran / New Applicants                      12 – Surviving Spouse / Senior  
15 – Hardship / Senior                                      2 – Blind
8. Regional Assessor Contract  
*The current contract expired June 30<sup>th</sup>, 2010.*  
*Lunenburg sent out an RFP to solicit proposals and RRG was the only respondent, primarily because they are one of the only local groups that offer the comprehensive services that our consortium is looking for.*  
*Harald presented the board with a proposed 3 year contract to review.*  
*The board reviewed the new document and had some discussion. Oliver cited many instances as examples of the beneficial practical value that RRG has provided the town and the assessor's department since their involvement.*  
*The Board of Assessors voted unanimously to accept the proposed 3 year contract from RRG.*

*Next Steps are:*

- Lois to notify Lunenburg Assessors of the Ashby Board's decision **DONE 7/15/2010 Verbal & email**
- Wait to receive our portion of the bill from Lunenburg since they manage the consortium.

9. Assessor Updates

*Harald reported that he and Linda Couture were working on the new re-val numbers for the Town. He will be prepared to share some of the preliminary results at the next meeting. The actual re-val work will be done in September.*

**Discussion Points:**

- Abatements just create a redistribution of the Tax Burden
- When property values go down then tax rate goes up but the net effect to the taxpayer stays about the same.
- Proposition 2 ½ imposes a maximum Levy Limit of \$25 per \$1000 of valuation and since Ashby is currently at \$13.64 / 1000 we have plenty of buffer.
- Proposition 2 ½ also limits the tax levy increase of a single year to 2.5% any increase beyond that would require an Override vote from the Town.

10. General Discussion

- Clerk vacation schedule July & August  
Will be out of the Office July 22,23, 26 – 30 and August 2-6  
Barb will cover all with the exception of  
Wednesday Evenings and Friday August 6<sup>th</sup> - We will need to close the office
- Meeting Minutes to the website?  
We now post our preliminary agenda on-line and at the elevator  
Last minutes were received over a year ago.  
The webmaster asked if we could review our page periodically and suggest changes.  
*Lois will submit minutes to the webmaster monthly after they have been approved by the board. Any supporting documentation will be on file in the Assessor's Office and any interested party can come in to review, this will not be scanned for publishing on-line.*
- FY10 Audit is scheduled right now for 9-22 to 9-24 and 9/29 – 10/1
- Municipal Calendar from City & Town  
*distributed calendar to board members*

**11. Next Meeting will be August 11<sup>th</sup>, 2010 at 6PM**

12. Adjournment

*Meeting was adjourned at 7:50*

*Respectfully submitted,*

**Lois Raymond**

Administrative Assistant  
For the Board of Assessors

Signed this 11<sup>th</sup> day of August, 2010

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